

**HISTORIC DISTRICT COMMISSION
TOWN OF SOUTH WINDSOR**

MINUTES

REGULAR MEETING

CAUCUS ROOM

TOWN HALL

February 2, 2016

Members present:	Chair Virginia Macro, Walter FitzPatrick, Gary Pitcock, Katherine Foley
Members absent:	Louise Evans
Alternates present:	Wayne McKinney
Alternates absent:	Nadine Hassan-Caron

CALL MEETING TO ORDER

Chairperson Macro called the meeting to order at 7:02 p.m. and appointed Commissioner McKinney to sit for Commissioner Evans.

PUBLIC PARTICIPATION

James and Nancy Watt, 1386 Main Street - observers

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

A motion to approve the minutes of the Regular Meeting of January 5, 2016, with a correction to show the absence of Alternate Nadine Hassan-Caron, was made by Gary Pitcock, seconded by Walter FitzPatrick. The motion carried unanimously.

NEW BUSINESS

Motion made by Commissioner McKinney to approve the draft letter requesting a delay of demolition for 1091 Main Street, seconded by Commissioner Foley, and approved unanimously.

Motion made by Commissioner McKinney, seconded by Commissioner Pitcock to modify and approve the draft letter regarding the window modification at 1595 Main Street to request if there are plans to add dividers to the replaced windows. Motion was approved unanimously.

OLD BUSINESS

Reviewed a revised letter to residents of Long Hill Road, north of I-291, that have not responded to the original letter to try to stimulate interest.

ADMINISTRATION

Future meetings will evaluate goals for initiatives and activities to further historical recognition and interest. Members were requested to consider possibilities.

ADJOURNMENT

A motion to adjourn was made at 7:48 pm by Commissioner FitzPatrick, seconded by Commissioner Foley.

Respectfully submitted:
Donna Thompson
Recording Secretary

Approved: March 1, 2016