

**HISTORIC DISTRICT COMMISSION
TOWN OF SOUTH WINDSOR**

MINUTES

CAUCUS ROOM

TOWN HALL

REGULAR MEETING

April 2, 2019

Members Present: Virginia Macro, Katherine Foley, Louise Evans
Members Absent: Nadine Hassan-Caron, Gary Pitcock
Alternates Present: Mindy Lewis, Janet Utay
Alternates Absent: Louise Neary

CALL REGULAR MEETING TO ORDER

Chair Macro called the regular meeting to order at 7:15 pm. Chair Macro appointed Alternate Lewis to sit for Commissioner Pitcock.

PUBLIC PARTICIPATION

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Motion to approve minutes from Regular Meeting of February 5, 2019 was made by Commissioner Foley, seconded by Commissioner Evans and carried unanimously.

NEW BUSINESS

Motion to approve Certificate of Appropriateness Application by Thomas Laflamme for replacement of two storm doors on property located at 1891 Main Street, was made by Commissioner Evans, and seconded by Commissioner Lewis.

Commissioner Foley reminded Commissioners about our resolution to record all Public Hearings, which was not done for this hearing.

A brief discussion about pursuing signage for the local historic district and the two National Register Historic Districts was tabled until the next meeting.

OLD BUSINESS

Discussion of publicity for the Historic House Sign project included the posting of application information of the Main Street Grapevine and resending the original press release to the JI and Hartford Courant.

ADMINISTRATION

A suggestion to use laptop computers to take minutes of the meetings by rotating secretaries was discussed and will be explored.

ADJOURNMENT

Motion to adjourn meeting at 8:00 pm by Commissioner Evans, seconded by Commissioner Lewis and unanimously carried.

Respectfully submitted:
Donna Thompson, Recording Secretary

Approved: May 7, 2019