

**HISTORIC DISTRICT COMMISSION  
TOWN OF SOUTH WINDSOR**

**MINUTES  
CAUCUS ROOM**

**TOWN HALL**

**PUBLIC HEARING  
September 19, 2018**

Members Present: Virginia Macro, Louise Evans, Gary Pitcock  
Members Absent: Nadine Hassan-Caron, Katherine Foley  
Alternates Present: Louise Neary  
Alternates Absent: Mindy Lewis, Janet Utay

**CALL PUBLIC HEARING TO ORDER**

Chair Macro called the public hearing to order at 7:00 pm. Chair Macro appointed Commissioner Neary to sit for Commissioner Hassan-Caron.

**READING OF LEGAL NOTICE**

Chairperson Macro read the Public Hearing Notice that appeared in the Journal Inquirer on Tuesday, September 11, 2018.

**PUBLIC PARTICIPATION**

Ainsley Parrish, UConn law student  
James Watt

**PRESENTATION OF APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

Henry Cote presented the application for a COA submitted by Elizabeth Cote. The applicant was not aware of the need to apply for a COA. When notified, the application was submitted immediately and received on August 30<sup>th</sup>. A special meeting was scheduled for September 19<sup>th</sup> in order to post the required legal notice in the newspaper for the public hearing.

The asphalt driveway was completed before the special hearing set for September 19<sup>th</sup>. The top part of the driveway was widened by ten feet to twenty-two feet to allow parking for two cars abreast.

Commissioners questioned the height of the asphalt in relation to the grass of the front lawn at the top of the drive. There were no questions from the public.

**ADJOURNMENT**

Motion to close the public hearing at 7:25 pm by Commissioner Pitcock, seconded by Commissioner Neary and unanimously carried.

Respectfully submitted:

Donna Thompson  
Recording Secretary

**Approved: November 7, 2018**