

Historic District Commission  
Regular Meeting  
Date 5/7/2019

1. The regular meeting was called to order by Chairperson Macro at 7:05 PM.
2. Roll Call and Members Present

Regular Members

Attend	Name	Attend	Name
x	Virginia Macro		Nadine Hassan-Caron
x	Gary Pitcock		Katherine Foley
x	Louise Evans		

Alternate Members

Attend	Appointed Commissioner	Name	Attend	Appointed Commissioner	Name
x		Louise Neary	x	x	Janet Wade-Utay
x	x	Mindy Lewis			

Alternate members of Commissioner Lewis and Wade-Utay were appointed to sit for Commissioners Hassan-Caron and Foley respectively.

3. Public participation -none
4. Approval of minutes of previous meeting.
  - a. Amendments to the April 2 meeting minutes are as follow: Correct the attendance for the public hearing. Janet Wade-Utay was absent from the public hearing and present for the regular meeting
  - b. A motion made by Commissioner Lewis to approve the minutes of the April 2 public hearing and seconded by Commissioner Wade-Utay. The motion was approved unanimously.
  - c. A motion was made by Commissioner Lewis to approve the minutes of the April 2, 2019 regular meeting and seconded by Commissioner Evans. The motion was approved unanimously.
5. New Business
  - a. New business –The application of Tom LaFlamme to build a stone knee wall on the north side of the property was reviewed. Commissioner Pitcock made a motion to postpone consideration of the application until the June 4 meeting to allow the required time for notice of the public hearing. The motion was seconded by Commissioner Lewis. The motion was unanimously approved. The Commission requests that a plot plan be added to the application to clearly mark the location of the wall with respect to the boundaries. The Commission stated that construction should not begin until after the public hearing.

- b. The State Statute Sections 7-147(c-j) regarding governance of historic district commissions were reviewed by the Commission.
- c. The application of Louise C Evans for a Historic Plaque was presented and reviewed. Commissioner Pitcock made a motion to approve the application for historic plaque date c. 1850 and all other items as stated in the application. Commissioner Lewis seconded the motion. The motion was approved unanimously.

6. Old business

- a. The discussion was continued about recognizing homes on the National Historic register and the local historic district with road signs. Commissioner Pitcock made a motion to pursue road signage for following historic areas in town
  - i. Local historic district.
  - ii. The two National Historic districts
  - iii. The two houses that are listed individually on the National Register Historic Places

The motion was seconded by Commissioner Lewis. The motion was approved unanimously.

Adjournment

Commissioner Evans made a motion to adjourn at 8:45 PM, seconded by Commissioner Wade-Utay and unanimously carried. The meeting adjourned at 8:45PM.

Respectfully submitted,  
Janet Wade-Utay  
Secretary pro-tem

**Approved: June 4, 2019**