

**ETHICS COMMITTEE**  
**TOWN OF SOUTH WINDSOR**

**Minutes**

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**Virtual Meeting – South Windsor Town Hall**

**1. Call Meeting to Order**

Councilor Paterna called the meeting to order at 5:30p.m.

**2. Roll Call**

Members Present:    Councilor Philip Koboski  
                                 Councilor Karen Lydecker  
                                 Councilor Andrew Paterna

**3. Approval of Minutes (December 8, 2021)**

Councilor Lydecker made a motion approve the minutes of December 8, 2021.  
Councilor Koboski seconded the motion and it passed unanimously.

**4. Ethics Committee Procedures/Approval**

Councilor Paterna asked Councilor Lydecker if she had a chance to look at potential procedures that could be used. Councilor Lydecker said that she was waiting for Town Attorney, Kari Olson to send to her some templates that she could use to draft procedures. She hasn't received them from her yet.

Councilor Paterna suggested putting this on hold. Councilor Lydecker will follow up with the Town Manager about who should be contacted for that information since the Town is between Town Attorneys.

Councilor Paterna has been reviewing all of the Ordinances and the Charter that covers the Ethics Committee. Councilor Paterna's take-away from his readings is that if someone needs to recuse themselves from a discussion at a board or commission meeting they would file it with the Town Clerk which would then be forwarded to the Ethics Committee. The Committee would review it and let the individual know that they should recuse themselves from that particular discussion. If the situation were more serious it would then be referred to the Personnel Committee. The Personnel Committee would then decide whether or not to have a hearing or remove someone from an office or commission. This is not under the purview of the Ethics Committee.

Councilor Lydecker asked what would happen if a citizen had a complaint about an elected official or board member. Councilor Paterna said he feels that the

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Ethics Committee would review it and decide if it should go to the Personnel Committee.

At 5:58 p.m. Councilor Koboski made a motion to move to Executive Session to review an Ethics Complaint. Councilor Lydecker seconded the motion and it passed unanimously.

- 5. Review: Ethics Referral/Complaint**
- 6. Review: Individual Response**
- 7. Executive Session**
- 8. Adjournment**

Councilor Koboski made a motion to adjourn the meeting at 5:30 p.m. Councilor Lydecker seconded the motion; and it was approved, unanimously.

Respectfully submitted,

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Katherine J. Senerth  
Executive Assistant