

## MINUTES

**ECONOMIC DEVELOPMENT COMMISSION  
MADDEN ROOM  
SOUTH WINDSOR TOWN HALL**

**REGULAR MEETING  
WEDNESDAY, NOVEMBER 28, 2018  
TIME: 7:30 P.M.**

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**PRESENT:** Chairperson David Marsh, Linda Jeski, Susan Burnham, William Jodice, Alternate Victor Dorobantu (sat for Joseph), James Murray, Louise Neary, Alternate Shawn Jacobaccio (sat for Shailesh Verma), Vice Chairperson Paul Burnham, Edwina Futtner (arrived 7:38pm)

**ABSENT:** Joseph Kennedy, Shailesh Verma, Alternate John Mitchell, Alternate Wayne Kilburn

1. **Call Meeting to Order:** Chairperson David Marsh called the meeting to order at 7:30p.m.
2. **Roll Call:** The above-mentioned members were introduced
3. **Public Participation:** None
4. **Approval of Minutes**

Minutes from Regular Meeting on 10/24/2018: A **motion** to approve the minutes from October 24, 2018, with the following corrections, was made by Commissioner Jeski and **seconded** by Commissioner S. Burnham:

p.3 Item 5a. should read "...that Geissler's plaza is an eyesore but an opportunity exists"

p.3 Item 5a. should read "...understand the community. They would then..."

p.3 Item 5a. should read "...EDC could bring proposals..."

p.4 Item 5c. should read "...and is on its way to..."

p.4 Item 6a. should read "...offered to provide technology..."

p.4 Item 6b. should read "...headquarters and will be forwarding..."

p.5 Item 8a. should read "...trail so close to residential properties."

p.5 item 8a. should read "...access by connecting to trails." "...feels that the town could be more proactive..." "Mayor Anwar will reach out to the Walk and Wheelways committee."

The motion was *unanimously approved. Motion passed.*

### 5. **Old Business**

(a) Economic Development Strategy: No update.

(b) Economic Development Commission Brand, Identity, Administration: No update.

(c) Sustainable CT: Chairperson Marsh reported that the formal presentation of the award for the bronze level was made during a recent town council meeting. The town is continuing to work toward silver.

(d) South Windsor Citizen Survey: Chairperson Marsh has not received a report and no updates have been communicated.

(e) Town Ordinance Economic Impact Analysis: Chairperson Marsh did not have an update to share on obtaining interns nor information from the consulting firm. Commissioner Jacobaccio asked if the commission would like to submit a formal report on what qualifications the EDC would like to have in a new town manager and that he has created a draft document. Chairperson Marsh replied that he was unable to attend the meetings arranged by the town for commissions to provide input but asked

Commissioner Jacobaccio to send his document via email so that commission members can comment prior to the January meeting when a final document can be shared.

(f) Mayor.tv: No update. Chairperson Marsh stated that this item should be removed.

## **6. Committee Report(s)**

(a) Bylaw Review Committee: Commissioner P. Burnham asked the commission to postpone voting on this until the January meeting. He spoke with Commissioner Kennedy about changing the percentage of meetings required to attend. Commissioner Futtner asked for confirmation that alternate members could only miss 2 meetings and what are the consequences and Commissioner P. Burnham clarified that they must be consecutive meetings. Chairperson Marsh explained that the attendance requirement is in place to set a level of expectation for attending meetings and to have the ability to remove and replace members that are no longer actively involved. Donna Thompson keeps a record of attendance. Commissioner Jeski reminded members that there is the possibility of virtual attendance, without the privilege to vote, that could be provided by IT. Chairperson Marsh asked for the original bylaws and the updated version to again be sent to all members prior to the January meeting. Commissioner Jodice asked if 2 missed meetings results in automatic removal and Commissioner P. Burnham responded that it does not but that he or Chairperson Marsh will reach out to the member to find out the situation.

(b) Business Community Engagement (Ambassador Program) / Committee: Commissioner P. Burnham reported on the following activity:

- Hannoush Jewelers' building on Buckland Road is under construction
- The hotel at Evergreen Walk, near the apartments, is under construction
- Construction of the Electro-Methods building on Rte. 5 is going at a fast pace
- A few inquiries from businesses interested in expanding have been received
- A developer for a 26-acre parcel at Governor's Highway and Talbot Lane is interested in at least 2 additional parcels for a project
- Aero-Med is moving to New York. Chairperson Marsh believes that the move is happening due to forces outside of South Windsor's control and Commissioner P. Burnham shared that the company said it is a logistical and financial move.
- Scannell will hopefully start construction in the spring
- Coca-Cola is extending the sewer line to reach their site
- A property next to Electro-Methods on Governor's Highway has received approval for solar panel installation

Commissioner P. Burnham stated that an intern placed South Windsor businesses into different categories and that he is going through the list to get the contact information so that committee members can visit and communicate with them.

Commissioner Neary asked about the progress of EDC business pamphlets and Commissioner P. Burnham will check on the status.

## **7. New Business:**

Commissioner Jeski attended a presentation by a trash recycling company as member of another commission. The company is asking for petitions from commissions in support of their proposal to introduce anaerobic recycling as a way to create energy. They are asking the town of South Windsor, SW Board of Education, town commissions and businesses to show support of the proposed recycling center in town by signing the petition if they are interested. Chairperson Marsh would like the company to provide an update on the proposal, outline the scope of the project, and share names of the companies

that have signed on. The commission could then pass a resolution and send a letter of support. Commissioner P. Burnham asked who is benefiting from the compost and suggests asking for a presentation in January. Chairperson Marsh asked Commissioner Jeski to obtain contact information for the company so that he can invite them to the January meeting. Commissioner P. Burnham also asked what kind of container would be provided for collection of anaerobic matter. Chairperson Marsh will follow up with Scott Roberts and Town Manager Matt Galligan to invite the Buxton Group to attend the January meeting for a presentation.

## 8. Communications and Remarks

(a) Report from David Marsh, Chairperson: Chairperson Marsh thanked everyone for a great year and reminded commissioners of the Chamber's annual holiday social and silent auction held on Tuesday, December 11<sup>th</sup> at Maneeley's. RSVP was due to Donna Thompson.

## 9. General Discussion

Commissioner P. Burnham expressed his disappointment in the Chamber's 50<sup>th</sup> Anniversary South Windsor Directory. The directory did not include many people and Commissioner Neary explained that inclusion is dependent upon the phone list(s) that is purchased. Commissioner P. Burnham also noted that over 30 businesses included in the directory are not from town and that it should only focus on South Windsor businesses. Commissioner Neary explained that they could be Chamber members.

Next Meeting is scheduled for January 23, 2019 at 7:30 p.m. in the Madden Room.

Commissioner's expressed their sympathies at the news of the passing of Commissioner Kennedy's mother.

## 10. Adjournment

A **motion** to adjourn at 8:19 was made by Commissioner S. Burnham and **seconded** by Commissioner Murray and was *unanimously approved. Motion passed.*

Respectfully submitted,  
Catherine Potter  
Commission Clerk

Approved with correction: January 23, 2019