

Town of South Windsor  
**DEMOLITION DELAY COMMITTEE – REGULAR MEETING MINUTES**  
**March 2, 2023**



**1. Call Meeting to Order:**

Chairperson Utay called the Demolition Delay Committee meeting to order at 6:31 pm.

**Roll Call**

- Members present: Art Utay, Elizabeth Burgess, Stephanie Dexter, Tim Shepard
- Members absent: Sandy Jeski

**2. Outside Participation**

- none

**3. Approval of Minutes**

- Minutes of December 1, 2022 - Minutes approved unanimously

**4. Old Business**

- Update on Historical Building Map generation project – Approval to upload the map showing ages of various properties in town was granted by the Town Manager. Completion of this task is in the IT Department's queue
- Distribution of the map – "C" size plots of the Historical Building map were distributed to the DDC members in attendance. DDC members unable to attend will be given their map at the next meeting of the committee
- Administrative Costs – The updated fee schedule for legal notices and other costs is in line with similar costs levied by other Town boards and commissions. A copy of the fees (see below) will be forwarded to the Town IT department to be posted on the DDC web page

**5. New Business**

- A short discussion regarding the 'freezing' of property taxes for historic homes in need of repair for a period of years after the home is restored was held. The intent is to incentivize restoration by reducing the burden on the homeowner who, after investing in restoring a historic building, is then taxed on the increased value of the improved property

**6. Administration**

- none

**7. Adjournment**

Chairperson Utay moved to adjourn the meeting at 6:45 PM. DDC member Dexter seconded the motion

Respectfully submitted,

Art Utay



## Town of South Windsor Demolition Delay Ordinances

November 28, 2022

### Sec. 54-79. - Fees and costs for demolition permits

(a) The fee for a demolition permit is based on the fair market value of the demolition work. The applicant for the demolition work shall pay a permit fee based upon the current and applicable fee structure as published by the building official.

(b) All costs relating to the publication of a legal notice, certified mailings, and the posting of the demolition sign, if applicable, shall be paid for by the applicant to the building official prior to issuance of a demolition permit.

Demolition Delay Fee Schedule	
Item	Fee
Legal Notice (Journal Inquirer)	\$ 75
Signs & Admin Fees	\$ 10

If a public hearing is required, the same fees as above are re-assessed.

These Fees are effective March 1, 2023

(c) No demolition permit, building permit or certificate of occupancy shall be issued for the subject premises until all required fees and costs have been paid.

(Ord. No. 210, 6-20-16, eff. 6-30-16)