

CAPITAL PROJECTS COMMITTEE
(SUBCOMMITTEE OF THE SOUTH WINDSOR TOWN COUNCIL)

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TOWN HALL

REGULAR MEETING
September 16, 2015

1. Call Meeting to Order

Chairperson Janice Snyder called the meeting to order at 4:40 p.m.

2. Roll Call

Members Present

Dr. Saud Anwar, Town Council
Michael Gonzalez, Board of Education
Patrick Hankard, Director of Facility Services, Board of Education
Elizabeth Pendleton, Town Council (Vice-chairperson)
Scott Roberts, Director of Information Technology (Town Manager's Designee)
Janice Snyder, Town Council (Chairperson)
Craig Zimmerman, Board of Education

Members Absent

Dr. Kate Carter, Superintendent of Schools, Board of Education
Chris Chemerka, Director of Finance and Operations, Board of Education
Jamie Gamble, Board of Education
Michael Gantick, Director of Public Works

Guests Present

Jeffrey Doolittle, Town Engineer
Clay Major, Facilities Manager

3. Approval of Minutes Previous Meetings

Mayor Saud Anwar made a motion to approve the June 17, 2015 Minutes; Mr. Patrick Hankard seconded that motion; and it was approved unanimously.

4. Discussion Items

Review Capital Projects Packet

The Committee discussed the current status of the four projects currently underway. These four projects are being managed by Mr. Clay Major and Mr. Jeffrey Doolittle. Mr. Major and Mr. Doolittle provided updates on the projects. Some information could also be found in the packets that were distributed prior to this meeting.

Review Priorities for Fiscal Year 2016/2017

The Committee discussed the Draft Master List with Town Ranking Identified. The highlighted items were from Fiscal Year 2014/2015 that were not funded. The remaining items were ranked by Town staff. Mr. Patrick Hankard indicated he had two new items to add: roof replacement at Ellsworth School, and the driveway border at the High School. He indicated he would need to run his projects by Superintendent Kate Carter and would need some time for this discussion. He would have the answers in time to have a single list created at the October 2015 Committee meeting.

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Councilor Elizabeth Pendleton and Mr. Craig Zimmerman both asked why Parks and Recreation did not have many projects listed. The Committee discussed equity for all departments as last year the funding was limited to roads and one building maintenance project.

5. New Business

None

6. Old Business

None

7. Adjournment

Mr. Scott Roberts made a motion to adjourn the meeting at 5:43 p.m.; Councilor Elizabeth Pendleton seconded that motion; and it was approved unanimously.

Minutes were compiled from notes taken during the meeting as the recorder malfunctioned.

Respectfully submitted,

Ashley Summers
Recording Secretary