

CAPITAL PROJECTS COMMITTEE
(SUBCOMMITTEE OF THE SOUTH WINDSOR TOWN COUNCIL)

MINUTES
MADDEN ROOM

PAGE 1
TOWN HALL

REGULAR MEETING
MARCH 16, 2022

1. Call Meeting to Order

Mayor Pendleton called the meeting to order at 4:30 pm.

2. Roll Call

Members Present

Darrell Crowley, Director of Facility Services, Board of Education
Marek Kozikowski, Town Council
Andrew Paterna, Town Council
Liz Pendleton, Mayor, Town Council
Scott Roberts, Assistant Town Manager/CIO/EM (Town Manager's Designee)
Jessica Waterhouse, Board of Education
Craig Zimmerman, Board of Education

Members Absent

Arthur Adduci, Board of Education
Chris Chemerka, Director of Finance and Operations, Board of Education
Michael Maniscalco, Town Manager
Clay Major, Director of Facilities

Guests Present

John Caldwell, Parks Superintendent
Jeff Doolittle, Assist Director of Public Works/Town Engineer
Molly Keays, Director of Parks & Recreation
Walter Summers, Fire Marshal

3. Approval of Minutes for Previous Meeting

Andrew Paterna made a motion to approve the minutes of January 19, 2022 Jessica Waterhouse seconded, and the motion was approved unanimously.

4. Discussion Items

A. Current Project Updates – Department Reports

Walter Summers, Fire Marshal provided an update on the following

- Generator at Fire House 1 which is a lease, has an anticipated delivery date of May.- this project is on hold.
- Fire House 1 &2 currently undergoing a Fire Alarm upgrade. An outstanding project is for ADT and Venture Communications to get together and program the doors to the roofs on the fire alarm. Brian Peck is coordinating that work, the current balance of this project is \$54,577
- The security upgrades to the Fire Houses project can fit 4 cameras under the current budget.

CAPITAL PROJECTS COMMITTEE
(SUBCOMMITTEE OF THE SOUTH WINDSOR TOWN COUNCIL)

MINUTES
MADDEN ROOM

PAGE 2
TOWN HALL

REGULAR MEETING
MARCH 16, 2022

Jeff Doolittle, Assist Director of Public Works/Town Engineer and Clay Major, Director of Facilities provided an update on current projects

John Caldwell, Parks Superintendent provided an update on current projects

Darrell Crowley, Director of Facility Services, Board of Education provided an update on current projects

Molly Keays, Director of Parks & Recreation provided an update on current projects

B. Discussion on Next Fiscal Year Budget Items

C. Town Council CIP Presentation- Selection of Speaker/Format

D. Fire Alarm-VMP

E. Paving for Progress Presentation-Jeff Doolittle

5. New Business

Mayor Pendleton made a motion to make a recommendation to the Town Council for a Public Hearing for the Transfer of \$100,370 to the Police Department Women's Locker Room Renovation Project. Craig Zimmerman seconded the motion and it passed unanimously.

6. Old Business

None

7. Adjournment

Jessica Waterhouse made a motion to adjourn the meeting, and Craig Zimmerman seconded the motion. The meeting was adjourned at 6:14 pm.

Next Meeting: April 20, 2022

Respectfully submitted,

Katherine Senerth
Executive Assistant

NOTE: *Due to a recording error that happened around four minutes into the meeting, minutes have been compiled from meeting notes*