

CAPITAL PROJECTS COMMITTEE

(SUBCOMMITTEE OF THE SOUTH WINDSOR TOWN COUNCIL)

MINUTES
MADDEN ROOM

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TOWN HALL

REGULAR MEETING
October 19, 2022

1. Call Meeting to Order

Mayor Pendleton called the meeting to order at 4:33 pm.

2. Roll Call

Members Present

Arthur Adduci, Board of Education
Chris Chemerka, Director of Finance and Operations, Board of Education
Darrell Crowley, Director of Facility Services, Board of Education
Marek Kozikowski, Town Council (arrived at 4:35pm)
Clay Major, Director of Facilities
Andrew Paterna, Town Council
Liz Pendleton, Mayor, Town Council
Scott Roberts, Assistant Town Manager/CIO/EM (Town Manager's Designee)

Members Absent

Michael Maniscalco, Town Manager
Jessica Waterhouse, Board of Education
Craig Zimmerman, Board of Education

Guests Present

Walter Summers, Fire Marshal
Jeffrey Doolittle, Town Engineer/Asst. Director of Public Works
John Caldwell, Superintendent of Parks
Molly Keays, Director of Parks & Recreation

3. Approval of Minutes for Previous Meeting

Art Adduci made a motion to approve the minutes from September 21, 2022. Andy Paterna seconded the motion. The motion passed with a change in wording in the 9/21/22 minutes from masonry bond to masonry band regarding the motion to transfer \$749,556 to Phillip R Smith School for two portables. **MOTION CARRIES.**

4. Discussion Items

a) Project Complexity Score (Art Adduci)

Regarding ranking priorities, Mr. Adduci explained the complexity score. Each category is weighted. The answers that are given during the ranking process and puts it into a score. The answers are compiled and multiplied by the ranking and weighted value and turned it into a score. The lower the number the higher the project priority. Some key points noted:

- POCD
- Strategic Plan tie in
- Have the ranking help drive the budget allocation (requests)
- History/transparency of work

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Once ranking is complete the committee should have a Special Work Session with the Town Council.

The committee reviewed the project ranks. The committee discussed the priority ranking of grant funding verses, risk or failure and referendum funding. Art asked the committee to review and suggest changes.

b) Project Funding for FY 23/24

The Committee discussed creating a project ranking list running over a 10-15 year span showing an annual average of dollars. Clay major suggested creating a separate list for Board of Education and Town projects. There would be two separate pools of money with separate priority lists for both and the committee can agree on percentages for each project.

The Committee agreed to have a work session with the Town Council once ranking is done.

c) Splash Pad Project (Molly Keays and John Caldwell)

Molly Keays and John Caldwell gave an update on the splash pad project. The key points discussed were:

- \$350k original budget
- ADA access/benches will cost an additional \$300k

5. New Business

a) Motion to Transfer \$300,000 from the Recreation Department Cold Storage Building Project to the Splash Pad Project

Darrell Crowley made a motion for a friendly amendment to transfer funds \$300,000 from Capital non-recurring account to the Splash Pad Project

Clay Major made a motion to accept the friendly amendment. The motion was seconded by Andy Paterna. **MOTION CARRIES**

b) Motion to make a recommendation to Town Council for a Public Hearing and Approval on the Transfer of \$300,000 from the Recreation Department Cold Storage Building Project to the Splash Pad Project

Clay Major made a motion to make a recommendation to the Town Council for a Public Hearing and Approval on the transfer of \$300,000 from the Capital non-recurring account to the Splash Pad Project. Andy Paterna seconded the motion. **MOTION CARRIES**

A discussion item to be added to the Town Council Agenda for the first week in November.

6. Old Business

7. Adjournment

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Art Adduci made a motion to adjourn the meeting. Andy Paterna seconded the motion. The meeting was adjourned at 6:04 pm.

Respectfully submitted,

Katherine Senerth
Executive Assistant