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CAPITAL PROJECTS COMMITTEE
(SUBCOMMITTEE OF THE SOUTH WINDSOR TOWN COUNCIL)

MINUTES
MADDEN ROOM

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TOWN HALL

REGULAR MEETING
May 18, 2022

1. Call Meeting to Order

Mayor Pendleton called the meeting to order at 4:26 pm.

2. Roll Call

Members Present

Arthur Adduci, Board of Education
Chris Chemerka, Director of Finance and Operations, Board of Education
Darrell Crowley, Director of Facility Services, Board of Education
Marek Kozikowski, Town Council
Andrew Paterna, Town Council
Liz Pendleton, Mayor, Town Council
Scott Roberts, Assistant Town Manager/CIO/EM (Town Manager's Designee)
Jessica Waterhouse, Board of Education
Craig Zimmerman, Board of Education
Clay Major, Director of Facilities

Members Absent

Michael Maniscalco, Town Manager

Guests Present

Molly Keays, Director of Parks & Recreation
Walter Summers, Fire Marshal

3. Approval of Minutes for Previous Meeting

Darrell Crowley made a motion to approve the minutes of March 16, 2022. It was seconded by Jessica Waterhouse, and was passed by a roll call vote of 6 ayes (Darrell Crowley, Andrew Paterna, Liz Pendleton, Scott Roberts, Jessica Waterhouse, Craig Zimmerman), 0 nays, and 3 abstentions (Arthur Adduci, Chris Chemerka & Clay Major).

4. Discussion Items

• Update: Pickleball and Deck Hockey

Molly Keays, Director of Parks & Recreation provided an overview on current projects. The project was originally approved for 350k. An additional 150k was requested to cover the increased cost for labor and materials but was denied, so negotiations were made with the contractor to lower the cost by about 80k. Due to the increase in prevailing wage it put the project out of budget and they would only be able to do half of the pickle ball courts. They met with Hinding Tennis and focused on finishing the project and decided to use post tension concrete, fencing lines and lights. This would put the project cost within budget. Dec Hockey could be done using bituminous concrete. Hinding promised that the pickle ball courts would be done mid to late July.

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- **Project: Fire Alarms for VMP and TRACS**

Walter Summers, Fire Marshal provided an update for the replacement of fire alarms for VMP and TRACS. There was a surplus of \$54,577.56 from the Firehouses 1 and 2 project, and Mr. Summers stated that the plan is to use a portion of those funds to replace the alarms at VMP and TRACS. The projected project cost to replace the fire alarms at VMP and TRACS is \$21,370, with the remaining funds to be transferred to Capital Non-Recurring. There was a discussion regarding the priority of this project compared to other anticipated projects.

5. New Business

- **Motion to approve changes and scope of Pickleball and Deck Hockey Project**

The committee provided its consensus to approve the changes and scope of the Pickleball and Deck Hockey Project.

- **Motion to send to Town Council / Public Hearing – Fire Alarms for VMP and TRACS**

Jessica Waterhouse motioned to closeout project Fire Alarms: Firehouses 1 & 2 and go to Town Council to use \$21,370 of the \$54,577.56 from the Capital Non-Recurring Fund. Craig Zimmerman seconded the motion and it passed unanimously.

6. Old Business

None

7. Adjournment

Jessica Waterhouse made a motion to adjourn the meeting, and Marek Kozikowski seconded the motion and it passed unanimously. The meeting was adjourned at 4:53 pm.

Next Meeting: July 20, 2022

Respectfully submitted,



Katherine Senérth,
Executive Assistant