

# **SOUTH WINDSOR AGRICULTURE, ARTS & NATURE CENTER COMMITTEE**

## **TOWN OF SOUTH WINDSOR**

**Minutes**

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**November 14, 2018**

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### **South Windsor Public Library – Board Room**

#### **1. Call Meeting to Order**

The meeting was called to order at 5:37 p.m.

#### **2. Roll Call**

Members Present: Pat Botteron, Open Space Task Force  
John Caldwell, Park & Recreation Department  
Mary Etter, Director of S. W. Public Library  
Ray Favreau, Director of Parks & Recreation  
Michele Lipe, Director of Planning  
Virginia Macro, Historic District Commission  
John Mitchell, Rotary Club  
Deputy Mayor Andrew Paterna, Town Council  
Tim Shepard, South Windsor Land Trust  
Betty Warren, IWA/CC

Members Absent: Stephanie Dexter, Planning & Zoning Commission  
Jeff Folger, Senior Environmental Planner  
Katie Graham, Park & Recreation Commission  
Sandy Jeski, SWALPAC  
Councilor Liz Pendleton, Town Council  
Councilor Jan Snyder, Town Council

#### **3. Approval of Past Meeting Minutes**

Mrs. Lipe made a motion to approve the September 12, 2018 minutes. Mrs. Etter seconded the motion; and they passed with Mr. Mitchell abstaining.

#### **4. Public Input**

None

#### **5. Discussion items**

##### **Review/Approval of the 2019 Meeting Schedule**

Mrs. Warren made a motion to approve the 2019 meeting schedule. Mrs. Macro seconded the motion; and they were approved, unanimously.

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### ITEM:

#### 5. Discussion items (Continued)

##### Budget Review/M. Lipe

Mrs. Lipe reviewed the budget as shown in attached **Exhibit A**.

##### Update/Discussion re: Architect/M. Lipe

Mrs. Lipe informed the Committee that she printed out a couple file copies of the architectural plan. There are also scanned copies of the architectural plan as well as the specifications.

##### Window Designs/Plywood Murals/Update/J. Folger

Chairman Paterna stated that he had heard positive feedback about the window designs.

Mr. Favreau reported that there are just a handful of windows that do not have window designs/plywood murals on them.

Chairman Paterna requested a list of the individuals who painted the murals so thank you notes could be sent to them.

Committee members discussed having the logo put on the window in the front that does not have a design on it yet. Mrs. Macro said she would talk to the artist to have the logo on the window corrected. Mrs. Lipe stated that Jeff would communicate with Ginny regarding the correction.

##### Opportunity with Anderson Windows Inc./Lisa Dalpe, Anderson Rep.

Mrs. Lisa Dalpe, a representative for Anderson Windows, came before the Committee and presented the Committee with a slideshow which showed how Anderson Windows could match colors and size of windows for the restoration of the house.

#### 6. New Business/Additional Discussion Items

Mrs. Macro informed the Committee that the SHPO Restoration Grant for \$50,000 has to be matched equally, and federal funds cannot be used for the match.

Mrs. Etter presented the Committee with additional historic information from the Priest family.

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### ITEM:

#### 6. New Business/Additional Discussion Items (Continued)

Mrs. Lipe felt that funds might be able to be used for the Priest property from an account the Town has where funds are collected from developers if they decide not to give the Town open space, an assessment is calculated and put into this account.

Chairman Paterna informed the Committee that he would be meeting with Town Representatives regarding a State Bond in the amount of \$700,000 that can be used towards the renovations of the Priest house. The bond is given as a grant, so there is no payback.

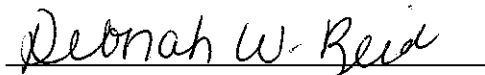
#### 7. Next Meeting

Wednesday, December 12, 2018, at South Windsor Library at 5:30 p.m.

#### 8. Adjournment

Mrs. Warren made a motion to adjourn the meeting at 6:22 p.m. Mrs. Etter seconded the motion; and it was approved, unanimously.

Respectfully submitted,



Deborah W. Reid  
Council Clerk

SW AGRI ARTS NATURE CENTER  
Fund 0033  
Analysis (as of November 8, 2018)

Exhibit A

**Fiscal Year 2014-2015**

Beginning Balance	-
Add: Revenue	
Priest Farm Study	4,000.00
Less: Expenditures	-
End of Year Balance	4,000.00

**Fiscal year 2015-2016**

Beginning Balance	4,000.00
Add: Revenue	-
Less: Expenditures	
Nelson Edwards Comp (Priest Farm Study)	(4,800.00)
Nelson Edwards Comp (Additional Structural Analysis)	(163.75)
Town Council Transfer	20,000.00
Nelson Edwards Comp (Feb 18-March 16, 2016)	(491.25)
Nelson Edwards Comp (Feb 18-March 16, 2016)	(7,200.00)
Nelson Edwards Comp (Jan 16, 2016 - Feb 17, 2016)	(1,637.50)
Nelson Edwards Comp (Jan 16, 2016 - Feb 17, 2016)	(4,800.00)
Nelson Edwards Comp (Additional Structural Analysis)	(982.50)
Nelson Edwards Comp (Priest Farm Study)	(7,200.00)
End of Year Balance	(3,275.00)

**Fiscal year 2016-2017**

Beginning Balance	(3,275.00)
Add: Revenue	
Priest Study Grant	24,000.00
Less: Expenditures	
Rockfall Company (Temp Power for Priest)	(3,500.00)
Rockfall Company (Priest Farm Structural)	(11,860.91)
End of Year Balance	5,364.09

**Fiscal year 2017-2018**

Beginning Balance	5,364.09
Add: Revenue	
Priest Easement - Eversource	9,000.00
Less: Expenditures	
Environmental Service (Priest Farm Hazard Assessment)	(4,750.00)
Crosskey Architects (Priest Farmhouse Restoration)	(5,073.00)
Crosskey Architects (Priest Farmhouse Restoration)	(2,500.00)
Crosskey Architects (Priest Farmhouse Restoration)	(1,675.00)
Bear's Smokehouse	(1,000.00)
The Hartford Courant	(61.72)
End of Year Balance	(695.63) ** Unaudited

**Fiscal year 2018-2019**

Beginning Balance	(695.63)
Add: Revenue	
Donation - SW Lions Foundation	1,000.00
Anticipated Grant Reimbursement (SHPO)	20,000.00
Less: Expenditures	
Priest FH Refund - Crosskey	500.00
Crosskey Architects (Priest Farmhouse Architectural)	(8,000.00)
Crosskey Architects (Priest Farmhouse Architectural)	(5,800.00)
End of Year Balance (as of 11-14-18)	7,004.37