

**SOUTH WINDSOR BEFORE AND AFTER SCHOOL CARE  
ASSESSMENT COMMITTEE  
(SUBCOMMITTEE OF THE TOWN COUNCIL)**

**DRAFT MINUTES  
SPRENKEL ROOM**

**PAGE 1  
TOWN HALL**

**REGULAR MEETING  
October 30, 2019**

*Due to a recording device error, minutes have been compiled from meeting notes.*

**1. Call Meeting to Order**

The meeting was called to order at approximately 5:30 pm.

**2. Roll Call**

**Members Present**

Tiffany Caouette, Principal of Pleasant Valley Elementary School/Superintendent's Designee  
Audrey Delnicki, Town Council  
Raymond Favreau, Director of Parks and Recreation  
Shelby Kosa, Recreation Supervisor/Director of 4<sup>th</sup> R Program  
Karen Lydecker, Town Council  
Michael Maniscalco, Chairperson/Town Manager  
Vanessa Perry, Assistant Town Manager/Director of Human Resources

**Members Absent**

Jason Meade, Resident/Parent  
Anthony Leone, Resident/Parent

**Guests Present**

Janice Snyder, Town Council

**3. Approval of Minutes – August 26, 2019**

Mr. Favreau made a motion to approve the minutes of the August 26, 2019 meeting. Councilor Delnicki seconded, and the motion was approved unanimously, with Councilor Lydecker abstaining.

**4. New Business**

***General Discussion and Updates***

The Committee was given the 4<sup>th</sup> R waitlist numbers as of 10/25/19 (**Attachment A**), a summary of the waitlist (**Attachment B**) and a chart detailing current care options of families on the waitlist (**Attachment C**). Ms. Kosa had contacted waitlisted families to determine their care needs. The Committee reviewed the information, and it was determined that of the families Ms. Kosa was able to reach, most have arranged for other childcare options outside of 4<sup>th</sup> R. They have opted to remain on the list due to a desire to be in the program. Spots in the 4<sup>th</sup> R program will continue to be offered as they become available. The Committee will continue to monitor the waitlist situation.

**5. Adjournment**

The meeting was adjourned at approximately 6:55 pm.

Respectfully submitted,

---

Samara Haddock  
Recording Secretary

#### Waitlist Numbers As Of 10-25-19

Eli Terry

AM: 2 (both have been offered spots, declined but want to remain on waitlist)

PM: 22

Orchard Hill

AM: 12

PM: 21

PRS

AM: 1 (offered spot, declined but want to remain on waitlist)

PM: 13

Pleasant Valley

AM: 0

PM: 29

Since the start of the school year, the following people have received spots from the waitlist

Eli Terry

AM: 4

PM: 12

Orchard Hill

AM: 5

PM: 6

PRS

AM: 0

PM: 2

Pleasant Valley

AM: 4

PM: 4

## Wait List Summary

- Called 80 unique families
- Spoke with 48 people, left 32 voicemails (unreturned)
- Of the 48 people spoken with:
  - 20 use a center based program (KinderCare, YWCA Early Learning Center, Our Savoir, Academy of Martial Arts, Rising Stars)
  - 8 use family and/or friends (grandparents, aunts/uncles, neighbors, family friends)
  - 2 use home day care programs
  - 4 use a babysitter (found through places such as care.com and sittercity.com)
  - 12 have adjusted their work schedules (options such as: go in late, leave early, work from home, switch off with spouse)
  - 1 did not wish to disclose their current care situation
  - 1 has moved out of South Windsor and no longer requires care

| Eli Terry        |                    |                                     |                                                                                                |
|------------------|--------------------|-------------------------------------|------------------------------------------------------------------------------------------------|
| Participant Name | Session Requested  | Phone Call Status                   | Current Care As Of 9/19/19                                                                     |
|                  | ERW<br>(NIGHT DEE) | Left VM 09/11/19<br>12:25 PM        | * IN AM                                                                                        |
|                  | PM Only            | Left VM 09/11/19<br>12:25 PM        |                                                                                                |
|                  | PM Only            |                                     | splitting care with neighbor - she leaves early 2 days, neighbor watches care with kids 3 days |
|                  | PM Only            | Called 09/11/19<br>12:35 - VM Full  | * IN AM                                                                                        |
|                  | PM Only            | Called 09/11/19<br>Left VM 12:35 PM |                                                                                                |
|                  | PM Only            | Called 09/11/19<br>12:40 - VM Full  |                                                                                                |
|                  | PM Only            | Left VM 09/11/19<br>12:40 PM        |                                                                                                |
|                  | PM Only            |                                     | using family                                                                                   |
|                  | PM Only            | Left VM 09/11/19<br>12:50 PM        |                                                                                                |
|                  | PM Only            | Left VM 09/11/19<br>12:50 PM        | Kindercare<br>(on bus for 45 mins) - bus goes to an 3                                          |
|                  | PM Only            |                                     | our savior<br>child care - 3 days                                                              |
|                  | AM&PM              | Left VM 09/12/19<br>3:25 PM         |                                                                                                |
|                  | PM Only            | Left VM 09/12/19<br>3:30 PM         |                                                                                                |
|                  | PM Only            |                                     | YWCA Early Learning Center                                                                     |
|                  | PM Only            |                                     | Private day care where she went before - only took her bc they knew her                        |
|                  | PM Only            |                                     | YWCA Early Learning Center                                                                     |
|                  | PM Only            | Left VM 09/12/19<br>10:45 AM        |                                                                                                |
|                  | PM Only            |                                     | baby sitters - shuffling around between a few                                                  |

| Eli Terry        |                   |                                     |                                                                  |                                         |  |  |
|------------------|-------------------|-------------------------------------|------------------------------------------------------------------|-----------------------------------------|--|--|
| Participant Name | Session Requested | Phone Call Status                   | Current Care As Of 9/19/19                                       | Notes                                   |  |  |
|                  | AM&PM             | Left VM 09/127<br>10:55 AM          | new res. client - a.i. appointments in so few child care options | too expensive and too "babyish" for her |  |  |
|                  | PM Only           | called 09/127<br>11:00 AM - VM Full | Grandparents transport her                                       | too expensive and too "babyish" for her |  |  |
|                  | AM only + ERW     | Left VM 09/127<br>10:50 AM          |                                                                  | 5th grader                              |  |  |

## Orchard Hill

| Participant Name | Session Requested      | Phone Call Status               | Current Care As Of 9/19/19                                                                                                               | Notes                |
|------------------|------------------------|---------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
|                  | AM & PM                |                                 | YWCA Early Learning Center                                                                                                               |                      |
|                  | <del>AM &amp; PM</del> |                                 | <del>in 4th R. now</del>                                                                                                                 |                      |
|                  | AM & PM                |                                 | YWCA Early Learning Center                                                                                                               |                      |
|                  | AM & PM                |                                 | did not want to discontinue with re- is needed for family                                                                                |                      |
|                  | PM Only                |                                 | dad gets her off bus - timing is close                                                                                                   |                      |
|                  | PM Only                |                                 | managing with her husband - he leaves late, she gets out of work early                                                                   | also 7 kids neighbor |
|                  | AM & PM                | Left VM 09/27 11:10 AM          |                                                                                                                                          |                      |
|                  | AM & ERW               |                                 | Home day care in SW - very few no madrigals                                                                                              |                      |
|                  | PM Only                |                                 | YWCA Early Learning Center                                                                                                               | second choice CYNIA  |
|                  | AM & ERW               | Left VM 09/27 11:25 AM          |                                                                                                                                          |                      |
|                  | PM Only                | Called 09/27 11:30 AM - VM Full |                                                                                                                                          |                      |
|                  | PM Only                |                                 | parents visiting until November - after that picking it together with wife they leave early, go to Academy of martial arts in Marchester | late - wife friends  |
|                  | PM Only                | Left VM 09/27 11:35 AM          |                                                                                                                                          |                      |
|                  | PM Only                |                                 | Has to work out arrangement with work so she can leave early to get kids - YWCA too expensive not open late enough                       |                      |
|                  | PM Only                | Left VM 09/27 11:45 AM          |                                                                                                                                          |                      |
|                  | PM Only                |                                 | Husband switched work schedule to get him off bus - she leaves work early on Wednesday                                                   |                      |
|                  | AM & ERW               | ASAC ETS shared                 |                                                                                                                                          |                      |
|                  | AM Only                |                                 | Father-in-law comes every day to get son on bus - originally we was going to go to YWCA for <del>recreation</del> kinder care.           |                      |

| Orchard Hill     |                   |                           |                            |                                                                                        |
|------------------|-------------------|---------------------------|----------------------------|----------------------------------------------------------------------------------------|
| Participant Name | Session Requested | Phone Call Status         | Current Care As Of 9/19/19 | Notes                                                                                  |
|                  | AM Only           |                           |                            | drops her off at preschool<br>Museum in morning after + Simon<br>bring's her to school |
|                  | AM Only           | Left VM 09/27<br>11:50 AM |                            |                                                                                        |
|                  | AM +<br>ERW       | Left VM 09/27<br>11:55 AM |                            |                                                                                        |

Babysitter (through sister city)

PRS

| Participant Name | Session Requested | Phone Call Status         | Current Care As Of 9/19/19                                   | Notes |
|------------------|-------------------|---------------------------|--------------------------------------------------------------|-------|
|                  | PM Only           |                           | coming home early from work                                  |       |
|                  | PM Only           | Left VM 09/130<br>2:50 PM | Academy of Martial Arts (Manchester)                         |       |
|                  | PM Only           | Left VM 09/130<br>2:50 PM | Academy of Martial Arts (Manchester)                         |       |
|                  | AM & PM           | Left VM 09/130<br>3:00 PM |                                                              |       |
|                  | PM Only           | Left VM 09/130<br>3:00 PM |                                                              |       |
|                  | PM Only           |                           | Wife is home currently                                       |       |
|                  | PM Only           |                           | Babysitter that comes to the house (found on care.com)       |       |
|                  | PM Only           |                           | Leaves work at 3:00 to run home + get her off bus            |       |
|                  | PM Only           |                           | Kindercare Center                                            |       |
|                  | PM Only           | Left VM 09/130<br>3:15 PM |                                                              | WAAA  |
|                  | AM & PM           | Left VM 09/130<br>3:15 PM |                                                              | In AM |
|                  | PM Only           | Left VM 09/130<br>3:20 PM |                                                              |       |
|                  | PM Only           |                           | Dad ad) just schedule and leaves work to get her off the bus |       |

| Pleasant Valley  |                    |                                        |                                                                     |
|------------------|--------------------|----------------------------------------|---------------------------------------------------------------------|
| Participant Name | Session Requested  | Phone Call Status                      | Current Care As Of 9/19/19                                          |
|                  | PM Only            |                                        | mom currently on leave for work - doesn't need care (dec-on)        |
|                  | <del>PM Only</del> |                                        | <del>IN 4th "B" NEW</del>                                           |
|                  | PM Only            | Left VM 09130<br>3:25 PM               |                                                                     |
|                  | PM Only            | Left VM 09130<br>3:30 PM               |                                                                     |
|                  | PM Only            |                                        | YNCA Early Learning Center                                          |
|                  | PM Only            |                                        | Kindercare Center (3 Days) - 2 Days she arranges work schedule      |
|                  | PM Only            |                                        | Kindercare Center                                                   |
|                  | PM Only            | Left VM 10103<br>10:50 AM              | *In AM                                                              |
|                  | PM Only            | Left VM 10103<br>10:55 AM              | *In AM                                                              |
|                  | PM Only            |                                        | Moved out of South Windsor                                          |
|                  | PM Only            |                                        | Academy of Martial Arts (Manchester)                                |
|                  | PM Only            |                                        | one day - Graham, one day - Aunt one day - dad, two days - neighbor |
|                  | PM Only            | Left VM 10103<br>11:10 AM              |                                                                     |
|                  | <del>PM</del>      | Left VM 10103<br>11:15 AM              | Rising Stars Childcare *In AM                                       |
|                  | PM Only            | Left VM 10103<br>11:15 AM              | US Track World in Manchester - fees for SN day care too high        |
|                  | PM Only            |                                        | mom leaving work early to get her off bus                           |
|                  | PM Only            | Called 10103 11:20 AM<br>VM not set up |                                                                     |
|                  | PM Only            | Left VM 10103<br>11:25 AM              |                                                                     |

| Pleasant Valley  |                   |                             |                                                                                        |                                        |
|------------------|-------------------|-----------------------------|----------------------------------------------------------------------------------------|----------------------------------------|
| Participant Name | Session Requested | Phone Call Status           | Current Care As Of 9/19/19                                                             | Notes                                  |
|                  | PM Only           | Left VM 10/10/3<br>11:30 AM | Kindercare                                                                             |                                        |
|                  | PM Only           |                             | Academy of Motion Arts (Manchester)                                                    |                                        |
|                  | PM Only           |                             | Mom leaves work early + logs back on at night - or arranges babysitter to collect kids |                                        |
|                  | PM Only           |                             | Home daycare type setting within their community                                       |                                        |
|                  | PM Only           |                             | Mom + dad leave work early Wednesdays Math Science Yacht too much                      |                                        |
|                  | PM Only           | Left VM 10/10/3<br>11:45 AM |                                                                                        |                                        |
|                  | PM Only           |                             | Grandparents until end of October - then parents adjust                                |                                        |
|                  | PM Only           | Left VM 10/10/3<br>11:50 AM |                                                                                        | Schedule (leave early, work from home) |
|                  | PM Only           | Left VM 10/10/3<br>11:50 AM |                                                                                        |                                        |
|                  | ERW (March Only)  |                             |                                                                                        | *In AM                                 |

